

17<sup>th</sup> November, 2008

Dear Parents,

Each year School Council determines the charges that parents need to pay to ensure quality educational programs for each child. The charge approved of \$195.00 covers purchases of student requisites, classroom sets of books and maths sets, school publications including the newsletter and Year level information sheets and a voluntary curriculum contribution.

**The following table outlines all costs:**

<b>Payment in full</b>	<b>Prep to 4</b>	<b>Year 5</b>	<b>Year 6</b>
Classroom sets and School Publications	\$195.00	\$195.00	\$195.00
Excursion Levy	\$68.00	\$68.00	\$68.00
Sport	\$10.00	\$22.00	\$26.00
<b>Total Fee</b>	<b>\$273.00</b>	<b>\$285.00</b>	<b>\$289.00</b>

**Buildings and Grounds Donation \$50.00**

<b>Health Care Card Holders (EMA)</b>	<b>Prep to 4</b>	<b>Year 5</b>	<b>Year 6</b>
Total Fee	\$273.00	\$285.00	\$289.00
Less Government Subsidy	\$110.50	\$110.50	\$110.50
(EMA) Total Payable	\$162.50	\$174.50	\$178.50

**Buildings and Grounds Donation \$50.00**

In 2009 all Prep parents will receive a School Start Bonus voucher of \$300.00. This voucher is part of the Prep Information pack and is redeemable for cash at Australia Post offices after January 12<sup>th</sup> 2009. You must provide photo I.D. when collecting money, because only the person listed on the voucher can claim.

For each school excursion/incursion, parents will be given full details of the excursion and the medical consent and details form will need to be completed. Children cannot leave the school on an excursion without written parental permission. All monies paid as an excursion/visits levy will only be used for this purpose.

**What if my child is absent?**

- The entry cost associated with any excursion is fully refundable
- Bus travel costs are based on grades rather than individual costs and will not always be refundable
- Religious Education levies are refundable for students who seek exemption from Religious Education classes
- Families travelling for extended times, such as a full school term, will be repaid in full for missed excursions
- For children who are absent due to extended sickness a full reimbursement will be made.

During the year additional payments will be requested for the following programs:

***Swimming programs Preps to 4, Camps for Years 4 to 6 and the Upper School's Clubs program.***

Maintaining our grounds and buildings to a high standard requires input from parents. We urge you to offer assistance, attend working bees or donate **\$50.00** towards maintenance.

To assist lower income families to meet costs such as school material charges, camps, excursions, school requisites and uniform the Government pays an Educational Maintenance Allowance (EMA). Families who may be eligible (Holders of Commonwealth Health Cards) need to watch the newsletter early in 2009 for information. Parents receive two cash instalments and the other half of the allowance is paid directly to the school. The school's portion is used to help pay for student requisites, class sets of text books and consumable materials for learning and teaching. The parent portion of two payments (\$77.35, \$33.15) is available for parents to help with costs such as materials, excursions and uniforms.

Full payment of all charges is preferred either in December 2008 or on Friday January 30th 2009. For parents who have paid in full in December an early pick up option on Friday 23rd January 2009 is available. Alternatively parents are asked to pay charges via an instalment plan as outlined on the attached sheet or to negotiate an instalment plan with the Principal or Assistant Principal.

**Yours sincerely**

**Julie Legione**  
Principal

**Michael Cossey**  
School Council President

**Distribution of supplies to children will be as follows:**

Packages of stationery for each child need to be paid for at the General Office and then collected at the Music Room. Items need to be named and returned with your child on the first day of school. Each child will receive text books and work books as well as the required stationery for the year level.

Supplies can be collected on **Friday 30<sup>th</sup> January 2009, from 8.00 a.m to 10.00 a.m or the afternoon session at 2.30 p.m to 3.30 p.m.**

The packages collected do not contain all requisites used by your child. Many items will be ordered and stored in individual classrooms or specialist areas.

***You will need to pay the school requisites charges before you collect your child's supplies. Please pay at the General Office, collect a payment slip and then collect your child's supplies. A payment slip will be issued to all parents who pay in December.***

Credit Card and Eftpos facilities are available to make school payments. Cards accepted are Bank Card, Visa and Master Card. An instalment plan is available (see over the page).

***Pre-payment System***

For parents who pre-pay the full levy by the 18<sup>th</sup> December 2008 a further early opportunity will be available to collect supplies. Your child's package will be available from the Music room on Friday, 23<sup>rd</sup> January 2009 between 8.00am to 10.00 am. Alternatively you may pick up your child's package on the 30<sup>th</sup> January 2009 from 8.00a.m. to 10.00 a.m. or the afternoon session at 2.30p.m. to 3.30p.m.

***Please note that payment facilities will not be available on Friday, January 23<sup>rd</sup> 2009.***

## **INSTALMENT PLANS – SCHOOL PAYMENTS 2009**

**TOTAL FOR PREP TO YEAR 4 IS \$273.00 plus \$50.00 B & G donation = \$323.00**

**First instalment payable by Friday 30<sup>th</sup> January 2009 PREP TO YEAR 4**

School Requisites	\$151.00	
Excursion Levy	\$ 17.00	
Sport	\$ 10.00	Total \$178.00

**Second instalment payable by Friday 17<sup>th</sup> April 2009 PREP TO YEAR 4**

School Requisites	\$ 44.00
Excursion Levy	\$ 17.00

**Third instalment payable by Friday 17<sup>th</sup> July 2009 PREP TO YEAR 4**

Excursion Levy	\$ 17.00
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**Fourth instalment payable by Friday 18<sup>th</sup> September 2009 PREP TO YEAR 4**

Excursion Levy	\$ 17.00
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**TOTAL FOR YEAR 5 IS \$285.00 plus \$50.00 B & G donation = \$335.00**

**First instalment payable by Friday 30<sup>th</sup> January 2009 YEAR 5**

School Requisites	\$151.00	
Excursion Levy	\$ 17.00	
Sport	\$ 22.00	Total \$190.00

**Second instalment payable by Friday 17<sup>th</sup> April 2009 YEAR 5**

School Requisites	\$ 44.00
Excursion Levy	\$ 17.00

**Third instalment payable by Friday 17<sup>th</sup> July 2009 YEAR 5**

Excursion Levy	\$ 17.00
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**Fourth instalment payable by Friday 18<sup>th</sup> September 2009 YEAR 5**

Excursion Levy	\$ 17.00
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**TOTAL FOR YEAR 6 IS \$289.00 plus \$50.00 B & G donation = \$339.00**

**First instalment payable by Friday 30<sup>th</sup> January 2009 YEAR 6**

School Requisites	\$151.00	
Excursion Levy	\$ 17.00	
Sport	\$ 26.00	Total \$194.00

**Second instalment payable by Friday 17<sup>th</sup> April 2009 YEAR 6**

School Requisites	\$ 44.00
Excursion Levy	\$ 17.00

**Third instalment payable by Friday 17<sup>th</sup> July 2009 YEAR 6**

Excursion Levy \$ 17.00

**Fourth instalment payable by Friday 18<sup>th</sup> September 2009 YEAR 6**

Excursion Levy \$ 17.00

***EMA INSTALMENT PLAN***

EMA recipients will need to take their Health Card to the General Office for payment prior to collection of children's booklist items. An instalment plan for EMA recipients is available. To receive your EMA payment, application forms must be returned to the School by February 27<sup>th</sup> 2009 and 13<sup>th</sup> July 2009 for the 2<sup>nd</sup> instalment. You must produce your Health Card for photocopying and attaching to your EMA application.

The first EMA payment for Prep to Year 4 due by the 30<sup>th</sup> January 2009 should include the sports levy.

Prep to Year 4 Material Charge, sport levy and first excursion levy instalment is \$114.50. The remaining payments to be the excursion levy of \$17.00 in three instalments payable on the 17<sup>th</sup> April, 17<sup>th</sup> July and 18<sup>th</sup> September 2009.

***Or payment in full of \$162.50 which is less the Government subsidy of \$110.50.***

The first EMA payment for Year 5 due by the 30<sup>th</sup> January 2008 should include the sports levy.

Year 5 Material Charge, sport levy and first excursion levy instalment is \$126.50. The remaining payments to be the excursion levy of \$17.00 in three instalments payable on the 17<sup>th</sup> April, 17<sup>th</sup> July and 18<sup>th</sup> September 2008.

***Or payment in full of \$174.50 which is less the Government subsidy of \$110.50.***

The first EMA payment for Year 6 due by the 30<sup>th</sup> January 2008 should include the sports levy.

Year 6 Material Charge, sport levy and first excursion levy instalment is \$130.50. The remaining payments to be the excursion levy of \$17.00 in three instalments payable on the 17<sup>th</sup> April, 17<sup>th</sup> July and 18<sup>th</sup> September 2008.

***Or payment in full of \$178.50 which is less the Government subsidy of \$110.50.***

**Billanook Primary School - 2009**

**OPTION 1 – PAYMENT IN FULL**

Prep to Year 4 payment in full \$273.00

Year 5 payment in full \$285.00

Year 6 payment in full \$289.00

Child's name ..... Year .....

Child's name ..... Year .....

Child's name ..... Year .....

Child's name ..... Year .....

Plus \$50.00 B/G Donation  Working Bee attendance  Garden Beds/odd jobs

**TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

**METHOD OF PAYMENT: CASH / CHEQUE / EFTPOS / CREDIT**

**OPTION 2 – PAYMENT BY INSTALMENTS – FIRST INSTALMENT**

Prep to Year 4 \$178.00 (2<sup>nd</sup> instalment 61.00 Third \$17 and fourth \$17.00

Year 5 payment \$190.00 (2<sup>nd</sup> instalment 61.00 Third \$17 and fourth \$17.00

Year 6 payment \$194.00 (2<sup>nd</sup> instalment 61.00 Third \$17 and fourth \$17.00

Child's name ..... Year .....

Child's name ..... Year .....

Child's name ..... Year .....

Child's name ..... Year .....

Plus \$50.00 B/G Donation  Working Bee attendance  Garden Beds/odd jobs

**TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

**METHOD OF PAYMENT: CASH / CHEQUE / EFTPOS / CREDIT**

**OPTION 3 – PAYMENT IN FULL BY EMA RECIPIENTS**

*(Health Care Card must be produced at Office and form filled in before collection of books).*

*Please tick which option you wish to pay against.*

Prep to Year 4 payment in full \$162.50

Year 5 payment in full \$174.50

Year 6 payment in full \$178.50

Child's name ..... Year .....

Child's name ..... Year .....

Child's name ..... Year .....

Plus \$50.00 B/G Donation  Working Bee attendance  Garden Beds/odd jobs

**TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

**METHOD OF PAYMENT: CASH / CHEQUE / EFTPOS / CREDIT**

**OPTION 4 – PAYMENT BY INSTALMENTS EMA RECIPIENTS**

*(Health Care Card must be produced at Office and form filled in before collection of books).*

*Please tick which option you wish to pay against.*

Prep to Year 4 by instalments \$111.50 (2<sup>nd</sup> instalment 17.00 Third \$17 and fourth \$17.00)

Year 5 payment by instalments \$123.50 (2<sup>nd</sup> instalment 17.00 Third \$17 and fourth \$17.00)

**Year 6 payment by instalments \$127.50 (2<sup>nd</sup> instalment 17.00 Third \$17 and fourth \$17.00**

Child's name ..... Year .....

Child's name ..... Year .....

Child's name ..... Year .....

Plus \$50.00 B/G Donation  Working Bee attendance  Garden Beds/odd jobs

**TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

**METHOD OF PAYMENT: CASH / CHEQUE / EFTPOS / CREDIT**



**Billanook Primary School**

**Date Paid:**

**This slip entitles the bearer to collect Book packs for the following year levels on Friday, 23<sup>rd</sup> January 2009 at 8am to 10am (Pre paid) or Friday 30<sup>th</sup> January 2008 at 8am to 10am or 2.30pm to 3.30pm.**

Year Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6

**Please present this token to the ladies at the Music Room and they will give you your book packs.**

**Thank You  
Office Staff**



**Billanook Primary School**

**Date Paid:**

**This slip entitles the bearer to collect Book packs for the following year levels on Friday, 23<sup>rd</sup> January 2009 at 8am to 10am (Pre paid) or Friday 30<sup>th</sup> January 2008 at 8am to 10am or 2.30pm to 3.30pm**

<b>Year Prep</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>

**Please present this token to the ladies at the Music Room and they will give you your book packs.**

**Thank You  
Office Staff**

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